

Please enter all related information and return this form to the Annunciation School office. Attach this form securely to any items being donated. Donation submitted by April 23<sup>th</sup> will be included in the official auction booklet.

Donation Type (circle	e one): Family	Business	Teacher/Faculty	Parish
Name of Item:				
Description: Caption written as it would appear in auction booklet (Include special instructions to the buyer, expirations dates & conditions)				
Retail Value: (tax deductible)				
Donor Name: Address: City/State/Zip: Phone: E-mail				
Additional Donors?	(Handwrite in this form.)	nformation for the ac	ditional donors on the bac	kside of
DONATION FORM CO	OMPLETED BY:		DATE:	

## For Non-Tangible items (such as parties\*, time and talent donations)

1. Estimate the retail value as what a person would pay to purchase this event or service (not the cost to you) and/or the cost per person if it is a party or event.

2. Include any display accessories such as samples of work, props or photo's of the past events to enhance the displays.

3. Be sure to include any special instructions to the buyer (when to call, how to arrange and expirations dates).

\* For party donations please contact Lori Anderson 612-709-6040, and Sheana Suek 612-825-4275

Questions?	Call or email the Live & Silent Auctions Co-Chairs:
Mandy Hass	len-Gartner 612-827-1043 or Loryn Follrath 612-827-2278
or email at	Bringhomethebacon2012@gmail.com